

EVENT/GROUP GUIDELINES

Note: The Park does NOT have any indoor facilities in the event of inclement weather. Please plan to have alternate arrangements with an off-site facility in the event of severe weather.

1. Advance Reservation and Permit are **REQUIRED** for events of any size.
2. Rental fees begin at \$100+ tax.
3. Events are limited to **less than fifty (50) people**. (This total includes the attendees, guests, family, friends, vendors, etc.)
4. Availability is NOT guaranteed. Your reservation is NOT confirmed until the full payment is received, and written confirmation is authorized by the Park. (Do not make plans until your confirmation is received)
5. For events held between mid-November through early January, please note the gardens may be decorated for the Holiday season.
6. Please allow 7 business days for processing permits.
7. Roses may not be in bloom between February 1st through mid-April.
8. Reservations may only be booked less than ten (10) months out. Your reservation must be sent within ten (10) months of your requested date, meaning you cannot book a date that is more than 10 months away. ex: if you are looking to book October 1, 2025, you may send in your request on or after January 1, 2025. Availability is not guaranteed.
9. All vendors, equipment, rental items and décor must be removed from the Park, and guests, visitors and vehicles must vacate the Park an hour prior to sunset.
10. We do not offer tours of event areas, please visit the park during normal business hours, 8am-sunset, to self-tour the Gardens.
11. Your permit provides you with a date, time and the location (Octagon or Beach) for your event.
12. We do NOT offer any on-site event coordinating, planning, rentals, equipment, vendors, etc.
13. For the safety of our environment and wildlife, **BALLOONS** of any type are **STRICTLY PROHIBITED**.
14. Please note, the use of drones is **NOT** permitted within or over the Park at any time.
15. Pets and animals are **NOT** permitted in the Gardens and Beach areas.
16. Food/Drinks are **NOT** permitted in the Formal Gardens (including the Stage area).
17. **ALCOHOL** is **PROHIBITED** within all areas of the Park including the Picnic Pavilion location.
18. Music is permitted. Please respect the Park and other park visitors in choosing your music volume level and suitable for all ages.

19. Vehicles are **NOT** permitted to drive on ANY of the paths, please give this driving information to your rental companies, musicians, florists, limousine drivers and vendors.
20. All vehicles must park in the designated parking lot.
21. Decorations may be tied with string. Nails, push pins, staples, screws or any adhesive device/material to hang decorations are **STRICTLY PROHIBITED**.
22. Décor and lights may **NOT** be hung from any trees, branches or vegetation.
23. Special arrangements such as; catering, set up, music, rental equipment, etc. must be discussed with and approved by the Park before this reservation can be confirmed. **ALL** rental items must be approved by the park as certain items are not allowed in the Park.
24. Party may be held liable for any damage to Park property by guest, family member, friend, children, vendor, or attendee.
25. It is your responsibility to remove any decorations, rental items, etc. from the Park. Please make arrangements to have these items removed from the Park at least one (1) hour prior to park closure.
26. In order to preserve the natural environment of the Park, confetti, rice, glitter, balloons, dropping silk flower petals, real petals, or introduction of any foreign materials, or the release of live birds or butterflies are **PROHIBITED**.
27. Cutting or pulling of any flower or plant, including roses, is **PROHIBITED**.
28. The Park and its representatives assume no responsibility for any property placed on the premises or any property that is left on the premises.
29. If a cancellation is required, a two-week notice must be received for a refund. Please return your ORIGINAL receipt that was mailed to you and allow up to four (4) weeks for refund processing. A \$5.00 administrative fee will be deducted.
30. Reservation is subject to cancellation with little to no advance notice due to unforeseeable events such as virus-related issues; high wind, flood, hurricane and tropical storm warnings, state of emergency statutes and park damage, etc. *(As a note: Hurricane Season lasts through November 30th)*